

MIDDLETOWN MILITARY MUSEUM BUILDING COMMITTEE

**Thursday, December 8th, 2016
7pm
Room B19, City Hall**

Minutes

1. CHAIR OPENS MEETING

The meeting was called to order by the Chair at 7:04PM.

2. APPROVAL OF MINUTES

- A. October 13, 2016
- B. October 27, 2016 (CANCELLED)
- C. November 10, 2016 (CANCELLED)

3. FINANCIAL REPORT

- A. Financial Report YTD

The Committee has spent \$31,208.00 thus far. A breakdown can be found below:

10/19: \$1,989 (Geo Tech-Evaluation of Test Pits)

10/15: \$13,194 (MPN Arch. Design)

7/14: \$12,325 (MPN Arch. Design)

6/20: \$2,200 (HRS Class-II Topographic Survey)

4/27: \$1,500 (MPN Arch. Design)

A motion to accept the YTD Financial Report was made by Arthur Meyer and seconded by Ed Monarca. The motion was approved unanimously.

- B. Moser Pilon Nelson Invoice #0019754, Amount: \$22,406.

A motion to approve payment for MPN Invoice #0019754 totaling \$22,406 was made by Arthur Meyer and seconded by Ron Organek. The motion to approve payment was unanimously approved.

This will bring the total amount of expenditures up to \$53,614.00

5. PUBLIC COMMENT

No members of the public wished to speak.

6. NEW BUSINESS

- A. Military Museum Site Update
- B. Proposed Bid Schedule:

- Advertise in the Courant – Tuesday, December 6, 2016
- Pre-Bid meeting – Thursday, December 15th, 2016 at 10:00 am at Vet's Park
- Deadline for questions to be submitted – Thursday, December 29, 2016 by noon.
- Bid opening date – Thursday, January 12, 2017 at 11:00 am

The architect Steve Nelson gave an update on the bid procedure and mentioned the important dates above and steps moving forward.

- C. 2017 Meeting Dates/Times (2nd Thursday @ 7pm unless noted below)

- 1/12 at 6pm
- 2/9
- 3/9
- 4/13 at 6pm
- 5/11
- 6/8
- 7/13 at 6pm
- 8/10
- 9/14
- 10/12 at 6pm
- 11/9
- 12/14
- 1/11/18

The motion to accept the 2017 meeting dates of the MMBC was made by Ron Organek and seconded by Ed Monarca. The motion was approved unanimously.

7. OTHER BUSINESS

8. ADJOURNMENT

The motion to adjourn was made by Phil Cacciola and seconded by Mike Rogalsky. The motion was approved unanimously.